**School Parent and Family Engagement Policy**



***Sue Reynolds Elementary School***

***2024-2025***

***May 15, 2024***

In support of strengthening student academic achievement, Sue Reynolds Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school’s expectations for parent and family engagement and describes how the school will implement number of specific parent and family engagement activities, and it is incorporated into the school’s plan submitted to the local educational agency (LEA).

Sue Reynolds agrees to implement the following requirements as outlined by Section 1116:

* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
* Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
* Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
* If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
* Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

(A) Parents play an integral role in assisting their child’s learning

(B) Parents are encouraged to be actively involved in their child’s education at school

(C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child

(D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

**JOINTLY DEVELOPED**

Sue Reynolds will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

***Sue Reynolds will take the following actions to involve parents during the Title I process:***

* ***Input and Revision Meetings***
* ***Parent Concern Forms to address concerns and schedule appropriate meetings if necessary.***
* ***Literacy and Math Nights (Building Parent Capacity)***
* ***Donuts for Dads***
* ***Muffins for Moms***
* ***Chat with the Principal***

**ANNUAL TITLE I MEETING**

Sue Reynolds will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the parents’ requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

* ***The annual Title I meeting is held in September of each school year***

**COMMUNICATIONS**

Sue Reynolds will take the following actions to provide parents of participating children the following:

* Timely information about the Title I programs
* Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
* Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

***Sue Reynolds will disseminate the Parent Engagement Policy through:***

* ***Email***
* ***School Website***
* ***Print Copy (English and Spanish)***
* ***Social Media Sites (Facebook, Instagram, Twitter, Remind)***
* ***Teacher Modes of Communication (Dojo and Canvas)***

**SCHOOL-PARENT COMPACT**

Sue Reynolds will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards.

***In an effort to jointly develop the School-Parent Compact, Sue Reynolds will:***

* ***Conduct Input and Revision Meetings at the beginning and end of the school year***
* ***Create a Microsoft Forms Survey that is available on the website at all times for parent input***

**RESERVATION OF FUNDS**

If applicable, Sue Reynolds will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

***In an effort to have input on the usage of the Title I Parent and Family Engagement Budget, Sue Reynolds will:***

* ***Conduct Input and Revision Meetings at the beginning and end of the school year***
* ***Create a Microsoft Forms Survey that is available on the website at all times for parent input***

**COORDINATION OF SERVICES**

Sue Reynolds will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

***Sue Reynolds will assist the district by:***

* ***Referring parents to outside agencies and resources through the use of the school social worker***
* ***Referring parents to the district’s Success Center for additional resources***
* ***Referring parents to the school’s Parent Resource Room for additional educational resources and support***

**BUILDING CAPACITY OF PARENTS**

Sue Reynolds will build the parents’ capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

* Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
* Materials and training to help parents to work with their child to improve their child’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
* Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  + The challenging State’s academic standards
  + The State and local academic assessments including alternate assessments
  + The requirements of Title I, Part A
  + How to monitor their child’s progress
  + How to work with educators to improve the achievement of their child

***Sue Reynolds will provide the following opportunities for building parent capacity:***

* ***Literacy Night***
* ***Math Night***
* ***Muffins for Moms***
* ***Donuts for Dad***
* ***Articles to enhance at home support for learning***
* ***Parent-School Connection Newsletter***
* ***Parent resources on the school website***

**BUILDING CAPACITY OF SCHOOL STAFF**

Sue Reynoldswill provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

***Sue Reynolds will provide the following opportunities to build staff capacity:***

* ***Ongoing Professional learning that supports parent and family engagement***
* ***Canvas embedded resources***
* ***TKES Familiarization Modules***
* ***Articles and videos to model effective parent and family engagement***

Sue Reynolds will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

***Sue Reynolds will provide the following additional supports for parent and family engagement activities:***

* ***Provide childcare during parent and family engagement activities***
* ***Schedule meetings during convenient times***
* ***Provide snacks during parent and family engagement activities***